**AF4.1: End User Registration Request at e-DAS**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name of the Organization |  | | | | | | | | | | |
| Type of the Organization | Sri Lankan Government Ministry/ Department | |  | Sri Lankan Semi  Government Organization | |  | SLEMB in  abroad |  | Diplomatic Mission accredited to Sri Lanka | |  |
| University or equivalent Professional Institute | |  | Vocational Training Institute | |  | Business/  Export/ Commerce Chamber |  | Affiliated Institutions / Private Institutions | |  |
| VISA Processing Center | |  | Immigration Authority of a Foreign Government | |  | Other Organization |  |  | |  |
| Official Address |  | | | | | | | | | | |
| Head of the Organization | Name | | | |  | | Designation | | |  | |
| Contact Telephone Numbers | | | |  | | e-mail Addresses | | |  | |
| Type of Document/s needed to Verify | Refer List 1 | | | |  | |  | | |  | |
| Reasons for Need |  | | | |  | |  | | |  | |
| Authorized Officer 1 to Access the system | Name of the Officer | | | |  | | Designation | | |  | |
| e-mail Address 1 | | | |  | | Contact Number (Office) | | |  | |
| e-mail Address 2  (Alternate) | | | |  | | Contact Number (Mobile) | | |  | |
|  | | | |  | |  | | |  | |
| Authorized Officer 2 to Access the system | Name of the Officer | | | |  | | Designation | | |  | |
| e-mail Address 1 | | | |  | | Contact Number (Office) | | |  | |
| e-mail Address 2  (Alternate) | | | |  | | Contact Number (Mobile) | | |  | |
|  | | | |  | |  | | |  | |
| Authorized Officer 3 to Access the system | Name of the Officer | | | |  | | Designation | | |  | |
| e-mail Address 1 | | | |  | | Contact Number (Office) | | |  | |
| e-mail Address 2  (Alternate) | | | |  | | Contact Number (Mobile) | | |  | |
|  | | | |  | |  | | |  | |
| Comments |  | | | | | | | | | | |
| Signature of the Head of the Organization |  | | | | | | Date | |  | | |
| Approval Granted / Not Granted By Consular Division to register the End User | | | | | | | Signature of the Authorized officer at CAD | |  | | |
| Designation | | Director General / Director  (Consular Affairs Division) | | | | | Date | |  | | |
| End User Identification Number (EU IN) | |  | | | | | Entered to the system by : | |  | | |
| End User Account Name | |  | | | | | Date: | |  | | |